



Basic Paralegal & Ethics Counselor Course (BPECC) MATERIALS



**Standards of Conduct Office
Office of General Counsel
Department of Defense**

June 2021

UNCLASSIFIED



Tuesday, June 8, 2021

Start Time (EST)	Topic	Presenter (s)	COURSE MATERIALS:
0900-0910	Welcome	Scott Thompson, Director of SOCO	
0910-1000	Ethics Counselor Fundamentals	Jeff Green, SOCO	Ethics Counselor Fundamentals
1000-1005	5 minute break		
1005-1120	Conflicts of Interest	Laurie Rafferty, DHA	Presentation on Conflicts of Interest
11:20-11:30	10 minute break		
1130-1230	Seminar-Conflicts of Interest	Laurie Rafferty, DHA	N/A
1230-1300	Lunch		
1300-1350	NFE Relations	Dean Raab, SOCO	Relations With Non-Federal Entities
1350-1400	10 minute break		
1400-1450	Public Affairs	Adrien Creecy-Starks, OSD PA & Dean Raab, SOCO	Pending Web Posting
1450-1500	10 minute break		
1500-1600	Political Activities	Karen Dalheim, SOCO /Maj. Michael Yedinak OSD P&R	Political Activities and the Hatch Act
1600	End of Day One		

UNCLASSIFIED



Wednesday, June 9, 2021

Start Time (EST)	Topic	Presenter (s)	COURSE MATERIALS:
0800-0850	Financial Disclosure	Dani Irvine, SOCO	Financial Disclosure Presentation
0850-0900	10 minute break		
0900-0950	Financial Disclosure	Dani Irvine, SOCO	Financial Disclosure Presentation
0950-1000	10 minute break		
1000-1050	DoD Travel	John Albanese, WHS	DoD Travel Issues
1050-1100	10 minute break		
1100-1200	Fundraising	Dean Raab, SOCO	Fundraising Presentation
1200-1300	Lunch		
1300-1350	Gifts	Devon Sheehan, SOCO	Presentation on Gifts
1350-1400	10 minute break		
1400-1450	Gifts	Devon Sheehan, SOCO	Presentation on Gifts
1450-1500	10 minute break		
1500-1600	Post Government Employment and Seminar	Jeff Green, SOCO	Presentation on Post Government Employment Restrictions
1600	End of Day Two		

UNCLASSIFIED



Thursday, June 10, 2021

Start Time (EST)	Topic	Presenter (s)	COURSE MATERIALS:
0800-0850	Tracking Personnel, Deadlines & Data	Carla Pickering & Laura Martinez, SOCO	Tracking Personnel, Deadlines & Data
0850-0900	10 minute break		
0900-0950	AGEAR	Peggy Baines Army OGC	Presentation on AGEAR
0950-1000	10 minute break		
1000-1050	Program Reviews & Annual Questionnaire	Dani Irvine & Devon Sheehan, SOCO	Program Reviews & Annual Questionnaires Materials
1050-1100	10 minute break		
1100-1130	Closing Remarks	Elizabeth George, Acting DoD General Counsel	N/A

UNCLASSIFIED



Accessing Course Materials

- **Course materials may also be found on the SOCO website, <https://dodsoco.ogc.osd.mil/>, under their respective Ethics Topics (Day 1 & 2) and Ethics Program Resources/ Program Management (Day 3).**