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# ***Basic Paralegal & Ethics Counselor Course (BPECC) MATERIALS***



**Standards of Conduct Office  
Office of General Counsel  
Department of Defense**

April 2022

**UNCLASSIFIED**



# Tuesday, April 5, 2022

Start Time (EST)	Topic	Presenter (s)	COURSE MATERIALS:
0830 - 0900	Welcome	Scott Thompson, Director of SOCO	
0910-1000	10 minute break		
0910-1000	Ethics Counselor Fundamentals	Jeff Green, SOCO	<a href="#">Ethics Counselor Fundamentals</a>
1000-1005	5 minute break		
1005-1120	Conflicts of Interest	Laurie Rafferty, DHA	<a href="#">Presentation on Conflicts of Interest</a>
1120-1130	10 minute break		
1130-1230	Seminar-Conflicts of Interest	Laurie Rafferty, DHA	<b>N/A</b>
1230-1300	Lunch		
1300-1350	NFE Relations	Dean Raab, SOCO	<a href="#">Relations With Non-Federal Entities</a>
1350-1400	10 minute break		
1400-1450	Public Affairs	Dean Raab, SOCO & Andrew Frazzano, OSD PA	<a href="#">Public Affairs and the Ethics Counselor</a>
1450-1500	10 minute break		
1500-1600	Political Activities	Karen Dalheim, SOCO /Maj. Michael Yedinak OSD P&R	<a href="#">Political Activities and the Hatch Act</a>
1600	End of Day One		

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# Wednesday, April 6, 2022

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Start Time (EST)	Topic	Presenter (s)	COURSE MATERIALS:
0800-0850	Financial Disclosure	Dani Irvine, SOCO	<a href="#">Financial Disclosure Presentation</a>
0850-0900	10 minute break		
0900-0950	Financial Disclosure	Dani Irvine, SOCO	<a href="#">Financial Disclosure Presentation</a>
0950-1000	10 minute break		
1000-1050	DoD Travel	John McCarthy, WHS	<a href="#">DoD Travel Issues</a>
1050-1100	10 minute break		
1100-1200	Fundraising	Dean Raab, SOCO	<a href="#">Fundraising Presentation</a>
1200-1230	Lunch		
1230-1315	Ethical Dilemmas and Decision-Making	CH (COL) Brian Ray, SOCO	<a href="#">Ethical Dilemmas and Decision-Making</a>
1315-1325	10 minute break		

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# Wednesday, April 6, 2022

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Start Time (EST)	Topic	Presenter (s)	COURSE MATERIALS:
1325-1420	Gifts	Devon Sheehan, SOCO	<a href="#">Presentation on Gifts</a>
1420-1430	10 minute break		
1430-1520	Gifts	Devon Sheehan, SOCO	<a href="#">Presentation on Gifts</a>
1520-1530	10 minute break		
1530-1630	Post Government Employment and Seminar	Jeff Green, SOCO	<a href="#">Presentation on Post Government Employment Restrictions</a>
1630-1645	Remarks from the DoD GC	DoD GC Caroline Krass	
1645	End of Day Two		

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# Thursday, April 7, 2022

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Start Time (EST)	Topic	Presenter (s)	COURSE MATERIALS:
0800-0850	Tracking Personnel, Deadlines & Data	Carla Pickering, SOCO	<a href="#">Tracking Personnel, Deadlines &amp; Data</a>
0850-0900	10 minute break		
0900-0950	AGEAR	Peggy Baines Army OGC	<a href="#">Presentation on AGEAR</a>
0950-1000	10 minute break		
1000-1050	Program Reviews & Annual Questionnaire	Dani Irvine, SOCO	<a href="#">Program Reviews &amp; Annual Questionnaires Materials</a>
1050-1115	Closing Remarks	Dani Irvine. SOCO	N/A

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# *Accessing Course Materials*

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- **Course materials may also be found on the SOCO website, <https://dodsoco.ogc.osd.mil/>, under their respective [Ethics Topics](#) toolbox (Day 1 & 2) and [Ethics Program Resources/Program Management](#) (Day 3).**